

**BLOOMFIELD CLUB RECREATION ASSOCIATION  
MINUTES OF BOARD OF DIRECTORS' MEETING  
Wednesday, January 19, 2022**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, January 19, 2022 by teleconference due to the Coronavirus. Jan Bedard presided as Chairperson of the meeting.

Present: Jan Bedard, President  
Russ Cascio, Vice President  
Mike Mazza, Treasurer  
Mary Bahr, Secretary  
John Schmitz, Director  
David Smith, Director  
Paraj Mathur, Director

Representing Management: Steve Elmore, EPI Management

Also present were MarLene McGuire and Marge Harmon, Recording Secretary and one homeowner.

**I. CALL TO ORDER**

Jan Bedard called the meeting to order at 7:04 pm.

**II. HOMEOWNER'S FORUM**

**III. MODIFICATION/APPROVAL OF THE AGENDA**

*A motion was made by David Smith to approve the Agenda. Seconded by Mike Mazza. Motion unanimously approved.*

**IV. REVIEW OF MINUTES**

*A motion was made by Russ Cascio to approve the minutes as presented for the meeting on November 17, 2021. Seconded by Mary Bahr. Motion unanimously approved.*

**V. TREASURER'S REPORT – presented by Mike Mazza**

a. Approval of Treasurer's Report – December 31, 2021

Total Cking & Savings	\$ 52,235.75	Total Acct Payable	\$ 4,095.18
Accounts Receivable	\$ 1,342.00	Prepaid Assessments	\$ 7,963.52
Short Term Reserve Inv	\$304,525.90	Total Current Liabilities	\$ 16,154.70
Total Current Assets	\$358,103.65	Total Reserve Fund	\$254,222.15
		Total Equity	\$341,948.95
		Total Liability & Equity	\$358,103.65
		Net Income	\$ 27,880.52

The Board directed Management to add the expenses for the brownout loss to their own account and then show the reimbursement from the insurance company.

*A motion was made by Paraj Mathur to approve the Treasurer's Report as presented for December 31, 2021. Seconded by Russ Cascio. Motion unanimously approved.*

b. Approval of Disbursements.

*A motion was made by Paraj Mathur to approve the Disbursements for December 2021. Seconded by Russ Cascio. Motion unanimously approved.*

## **VI. MANAGEMENT REPORT – presented by Steve Elmore**

**Pool Tile Replacement/Installation** – Steve Elmore reported that the contract with Construction Concepts is attached; however, Highend Interiors is now available and has done work for the Association in the past. Highend will review the specifications and determine if they can meet the price and have enough workers for the job. The work will start no later than 3/1/22.

**Pool Operation** – Steve Elmore has not received a response regarding PoolGuards honoring the contract. PoolGuards cannot guarantee they will have lifeguards for the season but will let the Association know within two weeks. Two other companies are available if needed.

**Bloomfield Club Parkway Sidewalk** – The Board discussed having the BCII contractor clear the sidewalk at a cost of \$45 per hour. The Board agreed not to have the sidewalk shoveled.

**Tennis Courts** – The engineer reported that the cracking is due to normal wear and tear on the courts. The rust is due to particles in the asphalt. The Board directed Management to check the warranty and email them a copy of the contract with the contractor. They will the decide if they want to get a legal opinion.

**Brown-out Summary Loss Report** – A copy of the final loss report is attached for the Board's review. The loss has been reimbursed by the insurance company.

## **VII. CLUB DIRECTOR'S REPORT – presented by MarLene McGuire**

- a. **Holiday Decorations** – MarLene reported that It's a Wonderful Light did a beautiful job and she would like to make the tree lighting an annual event.
- b. **Indoor Floor Tile Project** – The normal maintenance of the pool will be done at the same time as the tile project.
- c. **Private Parties** – There are no contracts for private parties at this time. One party is on the calendar for 4/23.
- d. **Garage Sale Date** – Discussion was held regarding the date of the garage sale. MarLene will put a notice in the newsletter asking residents when they would like it to be held. She suggested coordinating the date with Bloomfield Hills or other neighborhood sales.
- e. **Schwinn Upright Exercise Bike** – The upright bike is making noise and the console is burned out. A new one will cost approximately \$1,000. MarLene will email quotes for a new bike to the Board.
- f. **Architectural Committee Vacancy** – Paraj Mathur will join the Architectural Committee along with Mary Bahr and Paulette Wirkus.

- g. Covid Procedure for Employees** – The Board developed procedures for the employees to follow during Covid. MarLene McGuire will serve as Coordinator along with Jan Bedard. Russ Cascio will serve as back up Coordinator if Jan Bedard is not available. The procedures will begin on 1/31/22.

*A motion was made by Jan Bedard to approve the Covid 19 procedures for employees as written by the Board. Seconded by Russ Cascio. Motion unanimously approved.*

#### **VIII. CLUB EVENTS REPORT**

There are no club events planned.

#### **IX. COMMISSION REPORTS**

- a. Social Committee - Denise Mackowiak from BCIII would like to work on the Social Committee. Jan Bedard will reach out to her about using Survey Monkey to find out people's interests. MarLene will put a notice in the newsletter asking if anyone would like to volunteer to work with her.
- b. Architectural and Facilities
- c. Finance/Budget
- d. Landscaping

#### **X. OLD BUSINESS**

There was no Old Business to come before the Board.

#### **XI. NEW BUSINESS**

There was no New Business to come before the Board.

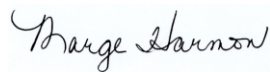
#### **XII. HOMEOWNER COMMENTS**

There were no homeowner comments.

#### **XIII. ADJOURNMENT**

*A motion was made by Jan Bedard to adjourn the meeting at 8:14 pm. Seconded by Mike Mazza. Motion unanimously approved.*

Respectfully Submitted,



Marge Harmon  
Recording Secretary

**BLOOMFIELD CLUB RECREATION ASSOCIATION**  
**BUSINESS SUMMARY**  
**January 19, 2022**

- A motion was made by David Smith to approve the Agenda. Seconded by Mike Mazza. Motion unanimously approved.
- A motion was made by Russ Cascio to approve the minutes as presented for the meeting on November 17, 2021. Seconded by Mary Bahr. Motion unanimously approved.
- A motion was made by Paraj Mathur to approve the Treasurer's Report as presented for December 31, 2021. Seconded by Russ Cascio. Motion unanimously approved.
- A motion was made by Paraj Mathur to approve the Disbursements for December 2021. Seconded by Russ Cascio. Motion unanimously approved.
- A motion was made by Jan Bedard to approve the Covid 19 procedures for employees as written by the Board. Seconded by Russ Cascio. Motion unanimously approved.
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