

**BLOOMFIELD CLUB RECREATION ASSOCIATION  
MINUTES OF BOARD OF DIRECTORS' MEETING  
Wednesday, February 17, 2021**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, February 17, 2021 at the Bloomfield Club Clubhouse, Bloomingdale, Illinois. Joe Chranko presided as Chairperson of the meeting.

Present: Joe Chranko, President  
Jan Bedard, Vice President  
Mike Mazza, Treasurer  
Mary Bahr, Secretary  
Russ Cascio, Director  
David Smith, Director

Absent: Nicole Winters, Director

Representing Management: Steve Elmore, EPI Management

Also present were Doug Higgins, MarLene McGuire and Marge Harmon, Recording Secretary and one homeowner.

**I. CALL TO ORDER**

Joe Chranko called the meeting to order at 7:00 pm.

**II. HOMEOWNER'S FORUM**

There were no homeowner comments.

**III. MODIFICATION/APPROVAL OF THE AGENDA**

*A motion was made by Jan Bedard to approve the Agenda as amended. Seconded by Russ Cascio. Motion unanimously approved. Beary Landscape Proposal was added to New Business.*

**IV. REVIEW OF MINUTES**

*A motion was made by Russ Cascio to approve the minutes of the meeting on January 20, 2021. Seconded by Jan Bedard. Motion unanimously approved.*

**V. TREASURER'S REPORT**

a. Approval of Treasurer's Report – January 31, 2021

Total Assets	\$377,914.30
Total Income	\$5,000 under budget due to lost revenue
Total Expenses	\$5,000 over budget
Net Income	\$8,600 over budget

Account 5110 – Attendant Salaries - Mike Mazza reviewed the payroll reports for 3/19–7/13 and determined they were accurate. Payroll was higher due to 27 pay periods in 2021 and double staffing during the summer while the pool was open.

The Board directed Management to add Accounts 3378 and 3382 for 2020 reserve projects back on the Balance Sheet.

*A motion was made by Jan Bedard to approve the Treasurer's Report as presented by Mike Mazza for January 31, 2021. Seconded by David Smith. Motion unanimously approved.*

b. Approval of Disbursements.

*A motion was made by Jan Bedard to approve the Disbursements for January 2021. Seconded by David Smith. Motion unanimously approved.*

**VI. MANAGEMENT REPORT** – presented by Steve Elmore

**Clubhouse Painting Bids** – Five bids were received for exterior Clubhouse painting. Discussion was tabled until a test is done to determine the paint to be used.

**Tennis Court Fence** – Steve Elmore added the east entry fence and gate that does not latch and the west fencing not connected to the tennis fence to the 2021 project list. SMS will make the repairs.

**VII. CLUB DIRECTOR'S REPORT** – presented by Doug Higgins

a. **Beary Landscape Flower Proposal** –

*A motion was made by Jan Bedard to approve the proposal by Beary Landscape to install summer flowers at the Schick Road entry and in front of the Clubhouse a cost of \$2,020. Seconded by Russ Cascio. Motion unanimously approved.*

b. **PoolGuards Contract** – PoolGuards agreed to waive the \$901 balance from 2020 and give a 5% discount from the first invoice – the discount is \$508.

*A motion was made by Russ Cascio to approve a 2-year contract with PoolGuards at a cost of \$30,468 for 2021 and \$31,229 for 2022, an increase of 2 ½%. Seconded by David Smith. Motion approved. Mary Bahr and Jan Bedard opposed.*

c. **Video System** – Two cameras were purchased to replace those not compatible with the new video system. A 55" monitor was purchased to replace two smaller monitors.

*A motion made by Jan Bedard to approve additional work by Intelligent Infrastructure to upgrade the video system at a cost of \$1,225. Seconded by Russ Cascio. Motion unanimously approved.*

d. **Irrigation Maintenance** –

**A motion was made by David Smith to approve the proposal by Western Irrigation to open and close the two irrigation systems and certify three RPZ valves at a cost of \$880. Seconded by Mike Mazza. Motion unanimously approved.**

e. **Treadmill** – Discussion of the purchase of a new treadmill was tabled to find out the warranty for the motor control board.

f. **Indoor Pool Deck Tile Replacement** – The Tile Committee recommended that the tile replacement project be done in the Fall. They also recommended closing the spa and installing a free-standing spa. Doug Higgins will put a notice in the newsletter that the Board is planning the tile project and looking at alternatives to the spa because of the cost of maintaining the spa currently.

**VIII. CLUB EVENTS REPORT**

No club events have been scheduled due to the pandemic.

**IX. COMMISSION REPORTS**

- a. Social Committee
- b. Architectural and Facilities
- c. Finance/Budget
- d. Landscaping

**X. OLD BUSINESS**

There was no Old Business to come before the Board.

**XI. NEW BUSINESS**

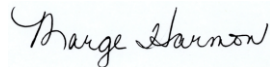
There was no New Business to come before the Board.

**XII. HOMEOWNER COMMENTS**

**XIII. ADJOURNMENT**

*A motion was made by Jan Bedard to adjourn the meeting at 8:37 pm. Seconded by Russ Cascio. Motion unanimously approved.*

Respectfully Submitted,



Marge Harmon  
Recording Secretary

**BLOOMFIELD CLUB RECREATION ASSOCIATION  
BUSINESS SUMMARY  
FEBRUARY 17, 2021**

- A motion was made by Jan Bedard to approve the Agenda as amended. Seconded by Russ Cascio. Motion unanimously approved. Beary Landscape Proposal was added to New Business.
- A motion was made by Russ Cascio to approve the minutes of the meeting on January 20, 2021. Seconded by Jan Bedard. Motion unanimously approved.
- A motion was made by Jan Bedard to approve the Treasurer's Report as presented by Mike Mazza for January 31, 2021. Seconded by David Smith. Motion unanimously approved.
- A motion was made by Jan Bedard to approve the Disbursements for January 2021. Seconded by David Smith. Motion unanimously approved.
- A motion was made by Jan Bedard to approve the proposal by Beary Landscape to install summer flowers at the Schick Road entry and in front of the Clubhouse at a cost of \$2,020. Seconded by Russ Cascio. Motion unanimously approved.
- A motion was made by Russ Cascio to approve a 2-year contract with PoolGuards at a cost of \$30,468 for 2021 and \$31,229 for 2022. Seconded by David Smith. Motion approved. Mary Bahr and Jan Bedard opposed.
- A motion made by Jan Bedard to approve additional work by Intelligent Infrastructure to upgrade the video system at a cost of \$1,225. Seconded by Russ Cascio. Motion unanimously approved.
- A motion was made by David Smith to approve the proposal by Western Irrigation to open and close two irrigation systems and certify three RPZ valves at a cost of \$880. Seconded by Mike Mazza. Motion unanimously approved.
- A motion was made by Jan Bedard to adjourn the meeting at 8:37 pm. Seconded by Russ Cascio. Motion unanimously approved.